



Our Lady of Mercy College
Beaumont, Dublin 9



Principal: Ms. Maura Gray Deputy Principal: Ms. Ciara Howard

Agreed Minutes of the Board of Management Meeting held on Wednesday 15th November 2023 in Our Lady of Mercy College.

Present: Gerry Lambe, Katrina Croker, Helena Byrne, Aileen Keaney, Ashley Armstrong and Maura Gray (Secretary)

Apologies: Garret Campbell, Winnie Kirwan, John Paul Reilly
DP was in attendance as Recording Secretary

Opening Prayer- read by Maura Gray

Proposal for new gym was presented by Evelyn McAulliffe and Peter Keaney 6.00pm

Managing the organisation Laos 2022

Manage the school's human, physical and financial resources so as to create and maintain a learning organisation - The principal and the board of management constantly monitor the use of budgets, and other resources, to ensure that they are closely aligned with identified learning priorities and the school's strategic plan.

Evelyn McAuliffe and Peter Keaney presented the Gym proposal.

The chairperson thanked Evelyn and Peter for the very informative presentation.

1. Welcome to Ashley Armstrong, new member of the board.

Maura Gray was welcomed as the new Principal and secretary to the board.

Sandra Doyle was thanked for all her hard work and dedication to the school.

2. Minutes of the meeting held on October 3rd and Matters Arising Proposed and seconded.

27/11/23.

Minutes of the Special BOM meeting held on October 17th

Proposed and seconded.

3. Correspondence

3.1 CEIST Licence Fee request. Paid

3.2 Request for personal leave was granted.

Proposed and seconded,

3.3 School Tour

School Tour 2024 25/04/23 to 28/04/24 as proposed dates. Tour of Venice and Verona was presented looking at the benefits for students and the school.

3.4 School Meals Inspection

The inspection on Schools Meals for the school will take place on Monday 20th November in relation to the breakfast club from the academic year 2021-2022

3.5 Pisa Field

The school along with 52 others has been selected to participate in the Field Trial for PISA which takes place between March and April 2024. All Pisa countries participate in a Field Trial in 2024 in preparation for the Main Study in 2025. It will involve students born in 2008 who will be randomly selected in the areas of Mathematics, Reading and Science,

5. Principal's Business

5.1 Suspensions to date.

Permission for the Principal to suspend up to and including 5 days with consultation with the board.

5.2 OLCS. Staff Members paid through the Online Claims System since the last meeting was recorded.

6. Principal's Report

The Principal highlighted recent events since the last meeting:

The Board thanked all the staff for their involvement in all the activities.

7. Child Safeguarding

Managing the organisation

Create and maintain a positive school culture and a safe, healthy and purposeful, learning environment, and sustain it through effective communication. The board of management and the principal fully understand the school's responsibilities for child protection and health and safety matters and communicate these very effectively to the whole school community. They work constructively with the relevant statutory bodies.

7.1 Child Protection Oversight Report (CPOR) was recorded.

7.2 Approval of new DLP Maura Gray and Ciara Howard as the DDLP Proposed and seconded.

7.3 Child Safeguarding Statement and Risk assessment Proposed and seconded.

7.4 Child Protection Training

The Principal has attended CEIST Training recently and will attend the 2nd part in February.

8. Teaching & Learning

Promote a culture of reflection, improvement, collaboration, innovation and creativity in learning, teaching and assessment. The principal, the deputy principal(s) and other leaders in the school foster a culture in which reflection, learning and creativity flourish. They lead the school community to continuously strive for excellence by setting high expectations for students. They promote a Culture of continuous improvement by

supporting colleagues to become reflective practitioners.

Leaving Cert results analysis ongoing

9. DEIS Update

Leading school development

Lead the school's engagement in a continuous process of self-evaluation

Those leading school self-evaluation purposefully and very effectively to ensure that actions implemented lead to measurable and identifiable improvements in learner outcomes.

Homework Club / Study

Two workshops have been organised by DP in collaboration with Christine and SCP to enhance learning and teaching and in turn raise academic excellence. Attendance drive has been launched.

10. Ethos/CEIST

Leading teaching and learning

Foster a commitment to inclusion, equality of opportunity and the holistic development of each student. Those with leadership and management roles promote an inclusive school community which demonstrably values

Retirement prayer service was produced for the retirement of Sandra.

Culture day- interfaith and celebration of all faiths to be involved in service.

Sacred space has been updated to include a book and tree of remembrance for the dead.

11. Anti-Bullying

Managing the organisation

Create and maintain a positive school culture and a safe, healthy and purposeful, learning environment, and sustain it through effective communication.

The board of management and the principal fully understand the school's responsibilities for child protection and health and safety matters and communicate these very effectively to the whole school community. They work constructively with the relevant statutory bodies

The Annual Review took place.

Proposed and seconded.

12. Health & Safety

Managing the organisation

Create and maintain a positive school culture and a safe, healthy and purposeful, learning environment, and sustain it through effective communication

The board of management and the principal fulfill their responsibility to create and maintain an environment of security and wellbeing in the school, including one in which bullying behaviour is prevented and addressed. Clear policies are in place to ensure the safety and wellbeing of all students and staff. The development, implementation and review of these policies involve the meaningful participation of all relevant parties, including parents and students

12.1 Accident Reports were recorded.

12.2 SafeSchool Programme from Ark Services

David McCarthy to visit the school and carry out a risk assessment. The 3-year plan of engagement will begin next week 20th November.

13. Extra curricular activities for 23-24 was presented to the BOM

Leading learning and teaching

Foster a commitment to inclusion, equality of opportunity and the holistic development of each student. The board of management and principal

foster students' holistic development by providing a very broad range of curricular, co-curricular and extra-curricular learning opportunities.

The BOM acknowledged and thanked all staff for their ongoing commitment to the school especially in the area of extra curricular activities.

Date of next meeting: 13th December at 6pm