



Our Lady of Mercy College
Beaumont, Dublin 9

Principal: Ms. Maura Gray Deputy Principal: Ms. Ciara Howard



Agreed Minutes of the Board of Management Meeting held on Wednesday 7th February 2024 in Our Lady of Mercy College.

Opening Prayer- read by the Principal.

2. Minutes of the meeting held on December 13rd and Matters Arising
Proposed and seconded.

3. Correspondence

3.1 Schools PV programme- school is invited to submit quotations for the
installation of 6kW solar PV panels.

3.2 Request for personal leave was granted.

Proposed and seconded.

3.3 Cost of living Circular 001/2024 school running costs.

3.4 Irish exemption letter to Principals in relation to increase in exemptions
granted at post-primary level- exceptions only granted in exceptional
circumstances as set out in section 2.2 of circular 0055/2024. All documentations
in relation to issuing a certificate of Exemption is to be kept on file for inspection
by the Department if requested.

3.5 Emergency works granted by the department.

3.6 Pisa Field

Pisa test will take place on Monday 11th March with a selection of students from our
school born in 2008. All documentation and computer testing requirements have
been submitted.

5. Principal's Business

5.1 Suspensions to date.

5.2 OLCS. Staff Members paid through the Online Claims System since the last meeting was recorded.

6. Principal's Report

The Principal highlighted recent events since the last meeting:

The Board thanked all the staff for their involvement in all the activities.

7. Child Safeguarding

Managing the organisation

Create and maintain a positive school culture and a safe, healthy and purposeful, learning environment, and sustain it through effective communication. The board of management and the principal fully understand the school's responsibilities for child protection and health and safety matters and communicate these very effectively to the whole school community. They work constructively with the relevant statutory bodies.

7.1 Child Protection Oversight Report (CPOR) was recorded.

7.2 Child Protection Training

The Principal will attend the 2nd part of child protection training from CEIST on 8th February.

8. Teaching & Learning:

Active methodology weeks will take place after the midterm break.

Peer observation whole school to take place before Easter.

Review of Christmas Assessments and common tests in all subjects.

Principal and DP going to attend Subject department meetings going forward.

Promote a culture of reflection, improvement, collaboration, innovation and creativity in learning, teaching and assessment. The principal, the deputy principal(s) and other leaders in the school foster a culture in which

reflection, learning and creativity flourish. They lead the school community to continuously strive for excellence by setting high expectations for students. They promote a Culture of continuous improvement by supporting colleagues to become reflective practitioners.

9. DEIS Update

A new DEIS Co Ordinator AP II will begin work after the midterm break.

HSLO visiting first year parents and new programs to be offered to parents, SCP project worker Sinead Leigh has joined the staff. She will work with groups on resilience, art therapy and organisation.

Homework Club / Study Catch up classes as part of School completion Mon-Maths Business. Tues-languages. Wednesday- English Maths Geography History.

Thursday -English and Geography. Homework packs were given to the students as well as hot chocolate.

Leading school development

Lead the school's engagement in a continuous process of self-evaluation Those leading school self-evaluation purposefully and very effectively to ensure that actions implemented lead to measurable and identifiable improvements in learner outcomes.

10. Ethos/CEIST

Christmas Mass took place at the 10am Mass in the Parish church on 14th December.

The RE department organised readings and eucharistic ministers. Music department provided the music.

We extend our sympathies to Caoimhe Dempsey on the death of her father Alan who died unexpectedly. Alan was a valued member of our parent's association.

We remember Caoimhe and her Mother Miriam in our prayers

Catholic Schools Week took place from 22nd January to 26th and a number of different activities were organised throughout the week with a poster competition for juniors and

seniors with prizes.

Ceiliuradh Ceist took place on Thursday 1st February. Michael and the RE and art department arranged a number of events to mark this very important day. Parents staff and students were involved, hand prints, prayer service and cup of tea.

This year's theme is [Home, School and Parish – Working together](#). Many thanks to staff involved in running this programme,

Daily prayers on the intercom and before each morning exam. Sacred space is updated to match the liturgical calendar.

Leading teaching and learning

Foster a commitment to inclusion, equality of opportunity and the holistic development of each student. Those with leadership and management roles promote an inclusive school community which demonstrably values

11. Anti-Bullying

Report was presented.

Managing the organisation

Create and maintain a positive school culture and a safe, healthy and purposeful, learning environment, and sustain it through effective communication.

The board of management and the principal fully understand the school's responsibilities for child protection and health and safety matters and communicate these very effectively to the whole school community. They work constructively with the relevant statutory bodies

12. Health & Safety

Managing the organisation

Create and maintain a positive school culture and a safe, healthy and purposeful, learning environment, and sustain it through effective communication

The board of management and the principal fulfill their responsibility to create and maintain an environment of security and wellbeing in the school, including one in which bullying behaviour is prevented and addressed. Clear policies are in place to ensure the safety and wellbeing of all students and staff. The development, implementation and review of these policies involve the meaningful participation of all relevant parties, including parents and students

12.1 Accident Reports were recorded.

12.2 SafeSchool Programme from Ark Services

13. School policies update- working groups have been established under the following Guidance and Counselling Policy (whole school), Anti Bullying Harassment and Sexual Harassment Policy, Critical incident, Acceptable Use Policy, SPHE and RSE Data Protection/GDPR Special Education/Needs.

14. Substance Use policy was ratified.

15. Staffing- Career breaks, Job share

Three successful candidates were presented to the BOM by the selection committee in relation to three APlI acting positions.

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